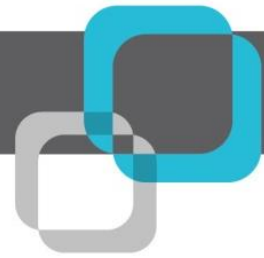


How HR Can Leverage the Employee Life Cycle When Needs Suddenly Change



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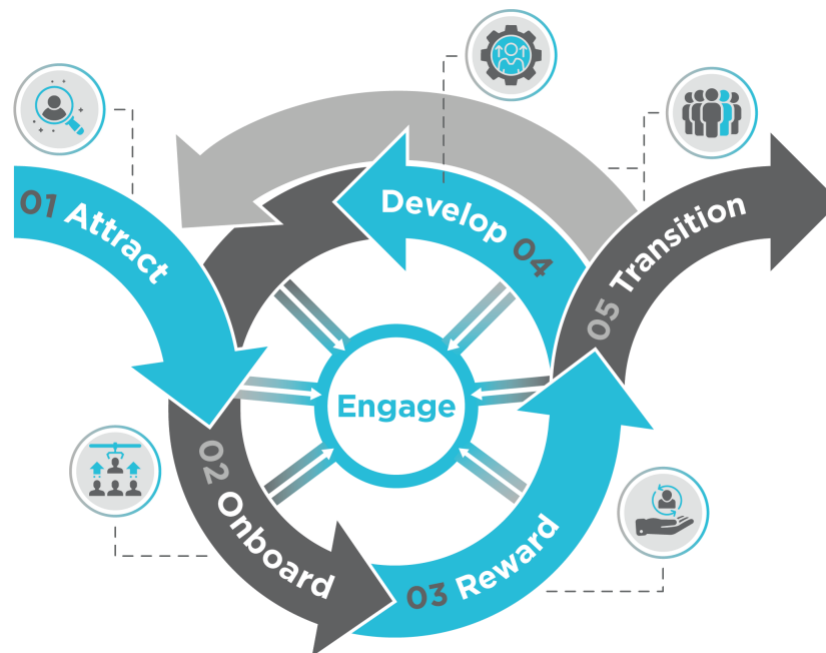

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COVID-19 has been an unprecedented challenge in the modern business world that has upended the normal course of business globally. Actions taken to combat the virus on a global level, including social distancing, vaccination and mask mandates, and idling of major facets of the economy, have disrupted the typical flow of everyday life and work for people around the world.

Just like life outside of the workplace has been disrupted, the disruption for employees has been very real. This unexpected event has wreaked havoc on the employee life cycle that many organizations have made strides to positively impact over recent years.

The pandemic has forced HR leaders to reinvent their HR strategies and focus on managing the critical touchpoints employees have within their organizations.



Understanding the impact of the pandemic on the employee life cycle allows leaders of organizations to make sure their employees are receiving the best experience possible—now and into the new normal, after the initial COVID-19 response dissipates.

Leveraging critical inflection points across each phase of the employee life cycle will enable organizations to go from reacting to unexpected disruptions to leading their employees through it. Although COVID-19 is very real for us now, unexpected disruptions in the business environment are nothing new.

The following sections highlight priorities your organization should be focusing on in each stage of the employee life cycle during and after unprecedented events.

Positioning the Employee Life Cycle to Lead Your Workforce into the Future



Attracting

In the *Attracting* phase, your organization is trying to cultivate a positive experience for potential candidates. This phase is unique in that efforts are fully committed on people who are not yet employees of the organization. Companies rely on their organizational brand to help attract potential candidates in this phase. What once worked prior to the unexpected event of COVID-19 may not have the same positive impact it once had. When focusing on the Attracting phase, consider the following:

- How will your organization stand out from your competitors while remaining authentic (e.g., employee flexibility, employee protection, proactive employee health/well-being measures, etc.)?
- Can you clearly communicate how your organization has changed based on the impact of the unprecedented pandemic?
- Is what made your organization a gravity magnet for talent still true today? (Did your organization bank on having a creative office space where people gathered in close proximity? Do you anticipate this being a deterrence in the future based on the pandemic?)
- Does your messaging/brand marketing need to change to better reflect what you want a new or “refreshed” talent pool to know about your organization?



Onboarding

In the *Onboarding* phase, your organization should be laser focused on helping new hires adjust as quickly as possible to their role within the company. The adjustment period includes how quickly the employee learns expectations of their role, the knowledge skills and abilities required of them to be successful, organization values, and attitude and norms that help drive the culture of your organization. The faster employees feel included in the organization, welcomed to their teams, and prepared for their future work, the faster they will be able to make a positive impact and drive the organization forward. When focusing on the Onboarding phase, consider the following:

- How can your organization shift from a “high-physical-touch” onboarding method to virtual assimilation without losing the benefits of the high-touch strategy?
- What do new employees need to know about how your organization is navigating COVID-19 (new policies, benefits, role expectations, cultural norms, etc.)?
- How can the organization seamlessly include communication of processes/policies/procedures impacted by COVID?
- Will the onboarding process need to be revamped to accommodate virtual workers so they can adjust as fast as employees who are not virtual?



Rewarding

In the *Rewarding* phase, your organization should be focused on recognizing and retaining your talent. Foster a positive culture through rewarding employees who not only perform exceptional but also are stewards of company values. Recognizing employees who lead by example can help strengthen the culture of the organization. Timely recognition can heighten engagement and also lead to increased retention. When focusing on the Rewarding phase, consider the following:

- How do you help build trust, confidence, and employee recognition under these new constraints, such as without face-to-face interaction?
- Is success communicated and celebrated to the same extent virtually as it would in person?
- Are you appropriately evaluating pay and benefits, such as work from home allowances, to ensure equity?
- Are employees given access to remote-learning opportunities and development programs?



Developing

In the *Developing* phase, your organization aims to manage the professional development of its employees. By developing employees professionally, organizations help build the skills of the employees to positively impact the organization, while providing them a best-fit career path within the organization to help retain critical talent. The ability to ensure employees are inherently satisfied and continually challenged breeds strong retention along with organizational growth. When focusing on the Developing phase, consider the following:

- Are the leaders of your organization characterized as inclusive leaders (managing virtual and on-premise employees, managing others as a virtual manager, ensuring all employees are fully engaged and properly equipped to be successful)?
- Is your workforce able to perform at its highest level in a virtual environment?
- How will your employees stay productive and engaged within their work teams in a virtual or physical environment based on what has changed from the pandemic?
- Have career paths changed in response to the unexpected event? Does your organization understand who in the current workforce is best fit for these new career paths?
- Are there new safety/wellness standards employees need to internalize and follow? How can you reward employees for these desired behaviors?



Transitioning

In the *Transitioning* phase, much like trying to manage the disruption of an unexpected event, your organization is focused on managing the disruption of an employee leaving the organization. In the last stage of the life cycle, an individual can leave the organization for many reasons—new job with another organization, retirement, new employment, involuntary termination, and others. When an employee leaves a company, this can affect other employees and teams, as well as impact the performance of work. When focusing on the Transitioning phase, consider the following:

- Are there unique communications or engagement opportunities for employees who have left due to COVID-19? How can your organization use these opportunities to benefit the company?
- Does your organization have an operational understanding of termination compliance and a quality assurance process to stay up to date on dynamic regulations related to COVID-19?

While organizations across the globe are trying to mitigate the impact of such an unprecedented pandemic, they need to ensure they are driving organizational change by optimizing their employee life cycle. Tapping into your organization's most powerful resource—talent—can be a key step in accelerating not only stabilization but also growth through this crisis.

HOW SCOTTMADDEN CAN HELP

ScottMadden has worked extensively with leading national organizations. Partnering with clients to develop, implement, and enhance across multiple industries has allowed us to help you quickly respond and adapt in this ever-changing environment—today and into the future. Learn more about our [human capital management services](#) and ensure your success under the most pressing circumstances.

ABOUT SCOTTMADDEN'S CORPORATE & SHARED SERVICES PRACTICE

ScottMadden has been a recognized leader in corporate and shared services since the practice began decades ago. Our Corporate & Shared Services practice has completed more than 1,900 projects since the early 90s, including hundreds of large, multi-year implementations. Our clients span a variety of industries from energy to healthcare to higher education to retail. Examples of our projects include service delivery strategy and business case development, corporate service assessment and improvement, shared services design, shared services implementation, and shared services improvement.

ABOUT THE AUTHORS

[Kim Davenport](#) is a partner in ScottMadden's Corporate & Shared Services practice. [Bryan Kloss](#) is a manager.